NBAOT MEMBERSHIP RENEWAL FOR 2020 NOW OPEN

NBAOT online membership renewal is now open.

All members must renew by March 24 in order to have renewals processed before April 1. The late fee is \$150.

Please calculate hours worked from April 1, 2019 to March 31, 2020, excluding all hours taken for vacation, statutory holidays and sick days.

Please ensure you hold current membership with CAOT.

If you renewed online last year please go directly to https://spd-bdsf.gnb.ca to complete your renewal and pay your fees. Once the Registrar has approved your renewal, you will receive an email directing you to log in to print your membership card and receipt.

If you renewed online last year and have forgotten your username, please contact the registrar. Please do not set up a new username. If you have forgotten your password, click on this link https://www.iam-gia.snb.ca

Members who paid by payroll deduction will be marked "paid" after payments are received by the Registrar. Simply log off once the system takes you to SNB for payment.

If you have not previously renewed online please follow the instructions in the attached instructions to set up your username and password through Service New Brunswick and to have the Registrar connect it to your membership number.

If you are taking a parental leave this year consult the <u>Parental/Child Care Leave Policy</u>.

If you are not renewing your membership please inform the Registrar at registrar@nbaot.org

Finally, please contact the Registrar with any questions or concerns.

Thank you.

Catherine Pente Registrar NBAOT